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No.DUA/P/33/2021/47

Dated: Shillong the 26<sup>th</sup> April, 2022

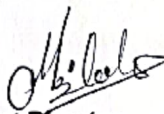
**CORRIGENDUM NO 1**

In continuation to this office letter No. DUA/P/33/2021/6 dated 08.04.2022 regarding the Request for Proposals for Recruitment of Consulting Firm for Project Design Management Consultant (PDMC) for Atal Mission for Rejuvenation and Urban Transformation (AMRUT) 2.0 Meghalaya.

The following modification is made to the relevant clause as described below:

S. No.	RFP Clause / Reference	Description of Original Clause	Modified Clause
1.	Para I. 12.1.IV	IV. No bank guarantee will be accepted in lieu of the earnest money deposit.	IV. Earnest Money Deposit may also be submitted in the form a Bank Guarantee from a Nationalised / Scheduled Bank as per format attached at Annexure – I
2	Para 13	Bid processing Fees	Bid Processing Fees are to be drawn in favour of the Director, Urban Affairs, Meghalaya, Shillong and payable at Shillong. Para 13 stands corrected.
3	Data Sheet, Page 19	Date and time for submission of Proposals / Bid Date: 28.04.2022 Time: 2:00 PM	The deadline for submission of Proposal / Bid is extended upto <b>10.05.2022</b> at the same time and address.
4	Pg 22 (i) Sub criteria b	Procedure for detailed evaluation of technical qualification Specific experience of the consultant firm relevant to the assignment / job b. Experience of providing consultancy in water supply sector Assignments – 3 Marks. More than 3 Assignments – 5 marks Maximum marks = 7.5	b. Experience of providing consultancy in water supply sector 1 to 3 Assignments – 3 Marks. More than 3 Assignments – 7.5 marks
5	Pg 22 (i) Sub criteria c	Procedure for detailed evaluation of technical qualification Specific experience of the consultant firm relevant to the assignment / job c. Experience of providing consultancy for development of Sewerage and Septage management project 1-3 Assignments – 3 Marks. More than 3 Assignments – 5 marks	c. Experience of providing consultancy for development of Sewerage and Septage management project 1-3 Assignments – 3 Marks. More than 3 Assignments – 7.5 marks
6	Pg 22 2.	2. Should have Experience in at least 5 (Five) similar assignments (Project Management Units/ Support Units/ Technical Support or Coordinator Consultants /Project Planning and Design/ Preparation of Detailed Project Reports for similar assignments at government levels (Central/ State/ Municipal)	2. Should have Experience in at least 5 (Five) similar assignments (Project Management Units/ Support Units/ Technical Support or Coordinator Consultants /Project Planning and Design/ Project Management Consultancy / Preparation of Detailed Project Reports during last 10 years for similar assignments / similar urban infrastructure / at government levels (Central/ State/ Municipal) / fully owned Corporation / Boards / Nigam, etc.

	Pg 22. Sub criteria a, b, c and d	Procedure for Detailed evaluation of technical qualifications Sub Criteria (a) Experience of at least one completed Project Development Management Consultant assignment in Water Supply Sector, where the consultant has assisted the UT/State government in implementation of water supply projects Project Cost more than 75 and up to 100 Cr – 5 marks Project cost more than 100 Cr and up to 200 Cr – 7.5 marks Project cost more than 200 Cr - 10 marks	2 Procedure for Detailed evaluation of technical qualifications Sub Criteria (a) Experience of at least one completed Project Development Management Consultant assignment in Water Supply Sector / PMC/ DSC / CMSC/ SQC, where the consultant has assisted the UT/State government in implementation of water supply projects Project Cost more than 75 and up to 100 Cr – 5 marks Project cost more than 100 Cr and up to 200 Cr – 7.5 marks Project cost more than 200 Cr - 10 marks
8	Section 5. T.O.R. 6.2 (5)	Qualification Requirements for the Key experts (5) Project Performance Management Specialist	Qualification Requirements for the Key experts (5) Project Performance Management Specialist: Add: 5 years experience in relevant subject
9	Page no 23 (C)	Evaluation of key professionals; sub-criteria (c) Experience of Urban Sector projects in State-10%	(c) Experience of Urban Sector projects in any Hill State-10%
10	5.4 v., vii.,& viii.	ToR, Pt 5 Scope of work, Sub clause 5.4 Detailed Design v. Assess each site's environmental aspects for detailed design of the project component. Accordingly prepare initial environmental impact examinations(IEE) as may be required;  vii. Prepare environment management plan(EMP)and mitigation measures;  viii. Preparation and implementation of resettlement plans, if any, based on the approved frame work;	ToR, Pt 5 Scope of work, Sub clause 5.4 Detailed Design v. Assess each site's environmental aspects for detailed design of the project component.  vii is deleted.  viii is deleted.

  
**Joint Director,  
Urban Affairs  
Meghalaya, Shillong**

**Bid Security**

Date: \_\_\_\_\_

No.DUA/P/33/2021/6 dated 08.04.2022

Invitation for Bid No: \_\_\_\_\_

To: \_\_\_\_\_

Whereas \_\_\_\_\_

\_\_\_\_\_ (hereinafter "the Bidder") has submitted its Bid dated \_\_\_\_\_ for Request for Proposals for Recruitment of Consulting Firm for Project Design Management Consultant (PDMC) for Atal Mission for Rejuvenation and Urban Transformation (AMRUT) 2.0 for the State of Meghalaya No: \_\_\_\_\_ for the Project Design Management Consultant (PDMC) for AMRUT 2.0 for the State of Meghalaya hereinafter called "the Bid."

Know all people by these presents that We, \_\_\_\_\_ of \_\_\_\_\_ having our registered office at \_\_\_\_\_ (hereinafter "the Guarantor"), are bound unto \_\_\_\_\_ (hereinafter "the Bidder") in the sum of \_\_\_\_\_ for which payment well and truly to be made to the aforementioned the Director, Urban Affairs, Meghalaya, Shillong (DUA), the Guarantor binds itself, its successors, or assignees by these presents. Sealed with the Common Seal of this Guarantor this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

The conditions of this obligation are as per the relevant clause in Section 2 of the Instruction to Consultants.

We undertake to pay the DUA up to the above amount upon receipt of its first written demand, without the DUA having to substantiate its demand, provided that in its demand the Purchaser states that the amount claimed by it is due to it, owing to the occurrence of one or more of the above conditions, specifying the occurred conditions.

This security shall remain in force up to and including twenty-eight (28) days after the period of bid validity, and any demand in respect thereof should be received by the Guarantor no later than the above date.

Name \_\_\_\_\_

In the capacity of \_\_\_\_\_

Signed \_\_\_\_\_

Duly authorized to sign the Bid Security for and on behalf of \_\_\_\_\_

Date \_\_\_\_\_

Clarification on pre proposal queries on recruitment for  
Project Design and Management Consultant (PDMC) for AMRUT 2.0 for the State of Meghalaya.  
Reference:- REQUEST FOR PROPOSAL No.DUA/P/33/2021/6, Dated: Shillong the 7th April, 2022

Sl No	RFP Clause / Description	Queries / Clarification sought by bidder	Clarifications
1	Part I 12.Earnest Money Deposit (EMD) and Bid processing Fees 12.1 Earnest Money Deposit	Kindly also consider Bank Guarantee to be used for EMD and not only Demand Draft. As no format for BG is provided, please specify BG Format or Bidder are free to use their own format. Kindly confirm.	
2	1. An EMD of Rs. 4,00,000 (Indian Rupees Four Lakhs only), in the form of DD drawn in favour of the Director, Urban Affairs, Meghalaya, Shillong and payable at Shillong, must be submitted along with the Proposal.	We request the tender inviting to reduce the EMD to 50,000 or exempt the bidders having valid MSME certificate	
3		We request you to please accept Bank Guarantee as mode of EMD. Kindly share the EMD Bank Guarantee (BG) format along with client bank name IFSC code for BG processing	
4		It is requested to kindly consider EMD of Rs. 4 Lakhs in the form of Bank Guarantee from Nationalized / Scheduled bank and also requested to kindly provide the format the EMD, if considered Or It is requested to kindly consider Bid Security Declaration in place of EMD of Rs. 4 Lakhs and also requested to kindly provide the format of the same, if considered	
5		In view of the current pandemic situation, and efforts to revive economy, Central Govt. as well as many state Governments are promoting MSMEs/Indian companies. Hon'ble Prime Minister has also given a Mantra for 'Vocal for Local' In the connection with above, a memorandum has also been issued by Government of India Ministry of Finance Department of Expenditure Procurement Policy Division vide No. F.9/4/2020-PPD to exempt MSME from payment of EMD and tender document fee. The copy of said memorandum has attached herewith for your reference please. Considering the above, we request to the authority to exempt the firms having MSME certificate from payment of EMD, as AMRUT is also Central Government sponsored flagship scheme.	Earnest Money Deposit may also be submitted in the form a Bank Guarantee from a Nationalised / Scheduled Bank as per format attached.

6		<p>The Client is hereby informed in regard to the Office Memorandum No. F.9/4/2020-PPD published by Ministry of Finance, Department of Expenditure, Procurement Policy Division; dated 12th of November, 2020 signed by Mr. Kotluru Narayana Reddy (Deputy Secretary to the Govt. of India). Attached as Enclosure-1 The MoF has clearly mentioned that no provisions regarding Bid Security/EMD should be kept in the Bid Documents in future and only provisions for Bid Security Declaration should be kept in the Bid Documents. You are requested to please remove this clause as it is clearly defying the regulation published by Ministry of Finance. In order to fulfill the requirement of Bid Security Compliance you are courteously requested to please accept our declaration for being available throughout the period of Bid Validity.</p> <p>The Government of India and various State Governments and its Agencies have implemented the system of taking a "Bid Declaration Form" in lieu of EMD. Also considering the Government of India guidelines, various authorities Central/ State Government are giving exemption from submission of EMD to MSME registered companies. Considering all the above factor, it is kindly requested to give exemption from submission of EMD to MSME registered company.</p>	
7	12.Earnest Money Deposit (EMD) and Bid processing Fees	<p>There is a discrepancy in the details of beneficiaries for Earnest Money Deposit (EMD) and Bid Processing Fees Kindly clarify</p>	<p>EMD and Bid Processing Fees are to be drawn in favour of the Director, Urban Affairs, Meghalaya, Shillong and payable at Shillong. Para 13 stands corrected.</p>
8	Data Sheet, Page 19 3- 2.5 A pre-proposal meeting will be held: Date: 21.04.2022	We request you for an online/virtual pre-proposal meeting with the help of Google Meet, Zoom, Microsoft Team etc. Kindly also share the link of the same.	
9	Time: 3:00 pm	Request to kindly give an opportunity to attend the pre bid meeting virtually as well. Please share the VC link	
10		The Tender Inviting Authority is requested to provide the VC link to attend the pre-bid meeting	Pre-proposal meeting was also held online.
11		Modification Requested: We request you to please conduct pre-bid meeting online as well.	

2		With reference to to cited subject, We would like to attend the Pre Bid Conference meeting which will be held today 3PM, we request you to please share video conference link to attend the Pre Bid meeting.		
13	Data Sheet, Page 19	We request you to extend the submission to at least by two weeks after the issue of pre proposal query replies. Kindly Confirm	The deadline for submission of Proposal / Bid is extended upto 10.05.2022 at the same time and address.	
14	Date and Time for submission of Proposal / Bid - Date: 28.04.2022, Time: 2:00 pm	Client is requested to give atleast three weeks' time for submission of bids from the date of issue of pre bid clarification in writing		
15		Time extension of two weeks may be granted for preparations of comprehensive Proposals from the date of issue of minutes of the pre bid meeting		
16		We kindly request to extend the last date of submission at least 4 weeks from the date of reply to Pre Bid Queries.		
17		It is further requested to kindly extend the due date of submission of proposal at least for a week or so.		
18		The Tender Inviting Authority is hereby requested to please extend the Project Due Date at least by 2 weeks post publishing of reply to pre-bid queries.		
19		Modification Requested: We request you to please extend the last date of submission for atleast 15 days, effective from the pre-bid clarifications so that enough time is there for the consultants to bid.		
20		It is requested to extend the date for submission by providing at least two weeks from the date of issue of response to pre bidder queries.		
21	12. 9.4 In addition to technical proposal, Consultants are required to submit financial proposal (as per forms prescribed in Section 4). Submission of the technical and financial proposal in improper form will render the proposal liable to be rejected	Technical & Financial proposals are to be submitted in separate sealed envelope. Kindly confirm		Yes
22	16. 14.3 Consultant must submit the original and 1 (One) copy of the Technical Proposal, and the original of the Financial Proposal.	Original Technical Proposals & 1 (one) copy of the Technical and 1 (one) original Financial Proposals are to be submitted. Kindly Confirm.		Yes
23		It is requested to kindly confirm whether the technical proposal for the assignment of PDMC of AMRUT 2.0 has to be submitted in hard copy only	Yes	

24	Section 5. T.O.R 7. The payment shall be made on monthly basis subject to submission of invoice of the work for the preceding month and satisfactory performance	We understand that the payment will be upon monthly invoicing and will be released within 30 days from the date of submission of invoice. Kindly confirm	As per contract documents
25	Section 5. T.O.R 7. Further, all payments shall be made subject to deduction of TDS (Tax Deduction at Source) as per the current Income Tax Act and/or any other Govt. orders/rules. The service provider shall be liable for taxes such as GST or any other applicable tax	We understand that GST is applicable in this project and the same shall be paid by the client. Kindly confirm	Refer to Section 2, Instruction to Consultants, Para 10.1
26	Advance payment	Considering the initial setup cost for office, equipment, furniture, guest house, car, etc., we request you for an advance payment of 10% of the total contract value as mobilization advance which will be paid to the consultant against an advance payment and bank guarantee for 100% of advance payment and which will be adjusted by the Client in equal instalments by adjusting the same from the consultants invoices until advance payment is fully set off. Advance payment Bank Guarantee will be released after adjustment of full advanced amount. Kindly consider	As per RFP
27	11 - 9.3 (b) The estimated number of Professional staff-months required for the Assignment/job is: 42	We understand the total duration of the assignment / job is 42 months and professional staff months required for the assignment / job is 88 staff months. Kindly confirm	Yes
28	Ceiling value of Financial Proposal	Kindly specify ceiling value if any of the Financial proposal. Kindly consider	Not Applicable
29	General	You are requested to kindly mention the tentative project cost	Total allocation for Meghalaya under AMRUT 2.0 is Rs. 110 crores (tentatively)
30		The Tender Inviting Authority is hereby requested to kindly provide us the Project Cost.	
31	Pg. 22 Procedure for Detailed evaluation of technical qualifications	We request the tender inviting authority to modify this criteria, to consider turnover 03-04 crore for the last three financial years	As per RFP
32	For eligibility, the Consultant shall have atleast: 1.The Consultant should have a minimum average annual turnover of Indian Rs. 10	Considering the project size and criticality, our submission is to increase the turn over upto INR 100 Crs	

33	Pg. 22 Procedure for Detailed evaluation of technical qualifications Specific experience of the consultant firm relevant to the assignment / job Sub criteria a, b, c, and d	Large scale Urban Infrastructure projects and missions eg. AMRUT cover multiple components / sub projects like water supply, waste water, drainage etc., under the same umbrella project. In this scenario we understand that the projects can be repeated under sub section criteria a, b, c, and d. Kindly confirm	Yes, provided they cover the component / requirements as specified in the RFP
34	Procedure for detailed evaluation of technical qualification Specific experience of the consultant firm relevant to the assignment / job b. Experience of providing consultancy in water supply sector	As mentioned, more than 3 assignments would be fetch 5 marks however maximum marks allotted is 7.5 marks. Please clarify the basis of scoring 7.5 marks	The same stands corrected as follows:
35	Assignments – 3 Marks. More than 3 Assignments – 5 marks Maximum marks = 7.5	There is a mis-match between maximum marks and marking criteria. Request to revise the clause below: Experience of providing consultancy in water supply sector 1-3 assignments – 3marks More than 3 assignments – 7.5 marks	b. Experience of providing consultancy in water supply sector 1 to 3 Assignments – 3 Marks. More than 3 Assignments – 7.5 marks
36	Procedure for detailed evaluation of technical qualification Specific experience of the consultant firm relevant to the assignment / job c. Experience of providing consultancy for development of Sewerage and Septage management project	As mentioned, more than 3 assignments would be fetch 5 marks however maximum marks allotted is 7.5 marks. Please clarify the basis of scoring 7.5 marks	The same stands corrected as follows:
37	1-3 Assignments – 3 Marks. More than 3 Assignments – 5 marks	There is a mis-match between maximum marks and marking criteria. Request to revise the clause below: Experience of providing consultancy in water supply sector 1-3 assignments – 3marks More than 3 assignments – 7.5 marks	c. Experience of providing consultancy for development of Sewerage and Septage management project 1-3 Assignments – 3 Marks. More than 3 Assignments – 7.5 marks
38	Pg 22 Specific experience of the consultant firm relevant to the assignment / job Project experience duration – years	Number of years showcasing projects has not been specified. We hope the bidder shall submit project experience during the last 10 years. Please specify and confirm	The bidder shall submit project experience during the last 10 years
39	Procedure for Detailed evaluation of technical qualifications 2. Should have Experience in at least 5 (Five) similar assignments (Project Management Units/ Support Units/ Technical Support or Coordinator Consultants /Project Planning and Design/ Preparation of Detailed Project Reports for similar assignments at government levels (Central/ State/ Municipal)	It is requested to kindly modify the above clause as "Should have Experience in at least 5 (Five) similar assignments (Project Management Units/ Support Units/ Technical Support or Coordinator Consultants /Project Planning and Design/ <b>Project Management Consultant</b> / Preparation of Detailed Project Reports for similar assignments at government levels (Central/ State/ Municipal) Kindly consider	Project Management Consultancy will be considered as similar assignment



40		Request to kindly clarify the meaning of "similar assignment" (ii) Request to kindly amend the clause as: Should have Experience in at least 5 (Five) similar assignments (Project Management Units/ Support Units/ Technical Support or Coordinator Consultants /Project Planning and Design/ Preparation of Detailed Project Reports for similar assignments / <b>Urban Infrastructure assignments</b> at government levels (Central/ State/ Municipal)	Urban Infrastructure assignments will be considered as similar assignment
41		For Govt. level-Central/State/Municipal Government and fully owned Corporation / Boards / Nigam should also be considered in addition to existing experience.	Fully owned Corporation / Boards / Nigam will also be considered
42	Procedure for Detailed evaluation of technical qualifications Sub Criteria (a) Experience of at least one completed Project Development Management Consultant assignment in Water Supply Sector, where the consultant has assisted the UT/State government in implementation of water supply projects Project Cost more than 75 and up to 100 Cr - 5 marks	It is requested to kindly modify the above clause as "Experience of at least one completed Project Development Management Consultant / <b>Project Management Consultant</b> assignment in Water Supply Sector, where the consultant has assisted the UT/State government in implementation of water supply projects.	Project Management Consultancy will also be considered
43	Project cost more than 100 Cr and up to 200 Cr - 7.5 marks Project cost more than 200 Cr - 10 marks	(i) Many large Water Supply projects are under implementation, substantial amount of work is completed in most of the project by the time 50% of project completion (Financial) and most of the payment terms for the project are back-ended. Hence, we request to kindly consider those ongoing project also where project is completed 50% and above. (ii) The execution of PDMC projects remain same either it is AMRUT, PMAY, SBM or Smart City PMC etc. Therefore, we request to kindly consider the similar PDMC experience of Smart City also.	i) As per RFP ii) Will be considered provided they cover the components given in the ToR.

44	<p>Experience of at least one completed Project Development Management Consultant assignment:  The project Management, Supervision and DPR Consultants are designated with different states with same nature of duties like:</p> <ul style="list-style-type: none"> <li>• In MP it is SQC for Project Management, Supervision and Quality Assurance in Water Supply.</li> <li>• In UP it is PMC for Project Management in water supply.</li> <li>• In Rajasthan it is DSC/CMSC for Design Supervision Consultancies etc.</li> </ul> <p>Therefore, we request you to add PMC/ DSC / CMSC/ SQC alongwith PDMC in water supply projects.  Also, the substantially completed ongoing works should be considered at par with the completed project.  It has already been considered by you in para (d), thus should be also written in para a, b and c.</p>	<p>PMC/ DSC / CMSC/ SQC alongwith PDMC will be considered eligible provided they cover the components given in the ToR.</p> <p>Ongoing works will not be considered at par with completed works for para a, b and c.</p>
45	<p>The scope under the project is mostly similar to the scope carried out under the Project Management Consultancy works for the water supply sector.  Modification Requested:  We request you to please modify the criterion as "Experience of at least one completed Project Development Management Consultant/ Project Management Consultancy assignment in Water Supply Sector, where the consultant has assisted the UI/State government in implementation of water supply projects."</p>	<p>Project Management Consultancy will also be considered</p>

46	<p>Procedure for Detailed evaluation of technical qualifications  Sub Criteria (d) Geographical experience in Hilly States (ongoing/ completed) –At least one DPR assignment in water supply sector.  1-3 Assignment – 3 marks  more than 3 Assignment- 05 marks</p>	<p>We understand that limited water supply schemes have been implemented / ongoing in the hilly states; it will be disadvantage to many experienced and competent firms might have the relevant experience but not in hilly states. Water Supply is a key component in multiple infrastructure projects such as Roads &amp; Highways/Tourism/Urban Infra.  Hence, request to modify the clause as:  Geographical experience in Hilly States (ongoing/ completed) – At least one assignment in water supply/Urban Infra./Tourism/Road &amp; Highways sector.  1-3 Assignment – 3 marks  more than 3 Assignment- 05 marks</p>	As per RFP
47		<p>Modification Requested:  We request you to please modify the criterion as Geographical experience in Hilly States (ongoing/ completed) – At least one PMC assignment in urban infrastructure  Or  At least one DPR assignment in urban infrastructure</p>	
48	<p>Section 5. T.O.R.  6.2 6.2 Qualification Requirements for the Key experts  (1) Team Leader cum Urban Infrastructure Specialist  • Graduate in Engineering or Post Graduate in Management/Master's in Planning.</p>	<p>We understand Graduate in Engineering is acceptable qualification for this position.  Kindly confirm</p>	As per RFP
49	<p>Section 5. T.O.R.  6.2 6.2 Qualification Requirements for the Key experts  (5) Project Performance Management Specialist</p>	<p>Minimum years of experience required for the PPMS expert has not been specified.  Kindly specify</p>	5 years experience in relevant subject
50	<p>Page no 23  Evaluation of key professionals; sub-criteria  (c) Experience of Urban Sector projects in State-10%</p>	<p>The skillset required for executing the project in Meghalaya is similar for experience working in any hilly region.  Hence we request to consider the experience in Hilly states in any sector.</p>	The para stands modified as follows:  (c) Experience of Urban Sector projects in any Hill State-10%
51		<p>Request you to consider:  c) Experience of Urban Sector projects in India: 10%</p>	

<p>52. Team composition &amp; qualification requirements Page no- 56 The PDMC is expected to provide support to State Government and ULB's for the Mission period The total duration of the assignment shall be 42 months. 6.1 Team Composition 1. TL cum Urban Infrastructure Specialist -36 Months 2. Water &amp; Sewerage Expert-18 Months 3. Design &amp; Estimation Expert-12 Months 4. Project Performance Management Specialist-12 Months 5. Financial cum Procurement Expert- 6 Months 6. PPP Expert-4 Months</p>	<p>Please kindly Clarify, The Project Duration is for 42 months, whereas RFP is mentioning the deployment of maximum 36 months for Team Leader and also office to be established for 42 Months. RFP has total man month for all key experts. We would be grateful if you could us the Monthly deployment schedule for all key experts; this will ensure the better resource planning, low Travel cost, Value of the money for the client and most synergised project execution.</p>	<p>The project duration and total man months shall be as mentioned in the RFP. The Bidders have to submit their approach, methodology and work plan. Staff deployment maybe worked out accordingly in consonance with the time inputs indicated in the RFP. It maybe noted that the man months mentioned in the RFP are indicative and variations with due approval of the Employer can be undertaken during the course of the contract depending on the requirements</p>
<p>53</p>	<p>Time of Consultancy works appear to be 42 months, whereas the Team Leader is appointed only for 36 months only. TL should be engaged from start to end of the Project.</p>	
<p>54</p>	<p>Whether the Consultancy works include PMC works as well, otherwise a design consultant any cannot be engaged for 42 months.</p>	<p>Please refer to the TOR</p>
<p>55 RFP Clause 6.team composition &amp; qualification requirements Page no- 56 of RFP Financial cum Procurement Expert * 10 years' experience in consultancy of infrastructure projects * 10 years' experience in Public procurement. * Experience in preparation of bid document and procurement process * Experience in working as Financial Expert in large scale development project/Programme</p>	<p>Please kindly Consider 2 separate Key Experts i.e. Financial Expert and Procurement Expert, instead of Financial Cum Procurement Expert, Since both positions are of different qualifications.</p>	
<p>56 Section 5 Term of Reference for 6. Team composition &amp; Qualification requirements</p>	<p>The proposed time input provided in point 6.1 indicated different time input for resources and as per Form Tech 7, consultants is required propose staffing schedule with proposed time input in bar chart. However, there is no deliverables and their required time is define in the RFP which is required to estimate time input for each resources. Please clarify</p>	<p>The Bidders have to submit their approach, methodology and work plan. Staff deployment maybe worked out accordingly in consonance with the time inputs indicated in the RFP.</p>
<p>57 T.O.R</p>	<p>Timeline for submission of deliverables as per T.O.R. has not been provided. It is requested to kindly details of the same</p>	

58	<p>Section 5 Term of Reference for 6. Team composition &amp; Qualification requirements</p>	<p>As per 6.1 Team Composition, the project period has been mentioned as 42 months. Further, in FIN-4 also the project input has been mentioned as 42 months. However the maximum time input by project team is 36 months for team leader.</p>	<p>The Bidders have to submit their approach, methodology and work plan. Staff deployment may be worked out accordingly in consonance with the time inputs indicated in the RFP.</p>
59	<p>APPENDIX NOTE FOR PREPARATION OF FINANCIAL PROPOSAL. 5. 5. Provisional Sums - a. Survey and Investigation All necessary expenses on survey &amp; investigation shall be incurred by the consultant in consultation with the Employer. The expenditures made on survey and investigation etc. with the approvals Employer shall be reimbursed based on actual</p>	<p>We request you to kindly allocate and specify the amount of provisional sums i.e., survey and investigation expenses. This is necessary and has precedence from various similar tenders. Specifying the value of survey cost and provisional sums will allow a level of playing field for the bidders and will provide clarity to the bidders for preparing an optimized and competitive financial proposals</p>	
60	<p>Appendix note for preparation of financial proposal 5. Provisional Sums a. Survey and Investigation All necessary expenses on survey &amp; investigation shall be incurred by the consultant in consultation with the Employer. The expenditures made on survey and investigation etc. with the approvals Employer shall be reimbursed based on actual</p>	<p>To have a common understanding among all the consultants and also the survey and investigations cost is significantly huge. Hence, requested to amend either unit rate cost to be considered or mention the tentative quantity.</p>	<p>The Bidders shall have to make an assessment of the requirements and submit their proposal accordingly.</p>
61	<p>Fin Form 4 Provisional Sums Page no iii. Workshops and Seminar-LS</p>	<p>To have a common understanding among all the consultants hence, requested to amend either unit rate cost to be considered or mention the tentative quantity.</p>	
62	<p>Form FIN-4</p>	<p>Provisional sum and contingencies are non - competitive items. Ceiling amount for provisional sums may also be specified for fair competition</p>	
63	<p>Fin - 4 Provisional Sums Workshop and Seminars</p>	<p>In order to estimate cost properly, it is requested to provide the number of workshops / seminars to be organized, intended target audience and facilities to be provided by the client. It is assumed that role of the consultant will be limited to providing knowledge input and the client will bear the cost of organizing such seminars / workshops.</p>	

64		In the bid document, only a general mention of the Urban Infrastructure services under ATAL MISSION is there. There is no specific name of the work mentioned. Estimated value of the works for each town of Meghalaya is also missing. On going through the TOR it is understood that the design work pertain to Water Supply including source augmentation and subsequent Sewerage scheme as well. It should have been stated in the Work Title as well.	Refer ToR Pt 5 Scope of work
65	Clause no. 7 Pg. 58 Payment Schedule ..... Leaves availed, if any beyond the permissible limit...	Kindly provide the no. of days of permissible leave availed by the expert in a calendar year as per the terms of this contract.	Leave will be as per applicable State Government Rules.
66	General	The Project duration is of 42 Months, we would be great if you consider 7% of annual increment on quoted fees as per Fin Form 2	No annual incremental cost will be considered
67	III. Special Conditions of Contract, SC Clause 13, Page no. 11 of 83. The Performance Security amount is 5% of the Contract value.	The Tender Inviting Authority is hereby informed in regards to the Office Memorandum No. F.9/4/2020-PPD published by Ministry of Finance, Department of Expenditure, Procurement Policy Division; dated 12th of November, 2020 signed by Mr. Kotluru Narayana Reddy (Deputy Secretary to the Govt. of India). Attached as Enclosure-2 The MoF has clearly decided to reduce Performance Security from existing 5-10% to 3% of the value of the Contract for all existing contracts. You are requested to please amend this clause as below. 9.2 The successful applicant shall provide a Bank Guarantee amounting to 3% of the total Consultancy fee towards Performance Guarantee in favour of .....	As per RFP

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Sr No	Position	State Level/ City Level	Nos	Duration (months)
Key Professionals (CVs to be evaluated during technical evaluation)				
1	Team Leader cum Urban Infrastructure Specialist	State	1	36
2	Water & Sewerage Expert	State	1	18
3	Design & Estimation Expert	State	1	12
4	Project Performance Management Specialist	State	1	12
5	Financial cum Procurement Expert	State	1	6
6	PPP Expert	State	1	4

The Total number of MM of Key experts is adding to 88 person-months.  
 Modification Requested:  
 We request you to please provide a list of the non-key and support staff (if any), along with their respective man-month input, since this is required at proposal stage and can impact the work plan as well as financials directly.

The Bidders shall have to make an assessment of the requirements and submit their proposal accordingly.

69

**Limitations of Liability**  
 The total aggregate liability of Consultant for claims asserted by Employer under or in connection with this Contract, regardless of the form of the action, shall be limited to one time the Contract Price.

Request to add this clause  
 "the client (and any other for whom services are provided) shall not recover from Consultant, in contract or tort, including indemnification obligations under this contract, under contract or tort or statute or otherwise, aggregate damage excess of the fees actually paid for the Services directly caused the loss in connection with claims arising out of this agreement or otherwise relating to the Services. The client shall not recover from the Consultant, in contract or tort, under Statute or otherwise, any amount with respect to loss of profit, data or goodwill, or any other consequential, incidental, indirect, punitive or special damage in connection with claims arising out of this Agreement or otherwise relating to the Services, whether or not the likelihood of such loss or damage was contemplated."

As per RFP

70

**3.4 Insurance to be Taken out by the Consultant:**  
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 Special conditions of contract clause 9 page 81


.... maintains professional indemnity insurance only. Such professional indemnity insurance covers our professional liability up to an appropriate level sufficient for the purposes of this engagement, since the PII policy is confidential, the terms of the policy cannot be disclosed.  
 Therefore it is requested to revised the clause to exclude submission evidence of insurance

The successful bidder shall submit documents to substantiate their claim.

<p>6.1 Detailed Design</p> <p>vi. Assess each site's environmental aspects for detailed design of the project component. Accordingly prepare initial environmental impact examinations(IEE) as may be required;</p> <p>71 vii. Prepare environment management plan(EMP)and mitigation measures;</p> <p>viii. Preparation and implementation of resettlement plans, if any, based on the approved frame work;</p>	<p>Environmental impact assessment and preparation of environment management plan requires specific qualification and experience in the environmental sector. However, there is no provisions of Environmental Expert in the Team. Therefore, it is requested to delete this scope from ToR. The environmental assessment if required, may be carried out through a separate consultant.</p>	<p>ToR, Pt 5 Scope of work, Sub clause 5.4 Detailed Design stands corrected as follows: With respect to (v) the portion "Accordingly prepare Initial Environmental Impact Examinations (IEE) as may be required" is deleted. (vii) and (viii) is also deleted.</p>
<p>72 Suggestions</p>	<p>We shall be grateful if your kindly include the following point in the RFP regarding the deliverables: "any information, advice, recommendation or other contents of any reports, presentation or other communications, the bidder provide under this agreement (deliverable), other than information provided by Urban Affairs Department are for the Urban Affairs Department's internal; use only (consistent with the purpose of particular services) and not for disclosure externally outside authorities / organization.</p>	<p>As per RFP</p>
<p>73 6.2 Qualification Requirements for the Key experts Pg-56 Team Leader cum Urban Infrastructure Specialist: Graduate in Engineering or Post Graduate in Management/Masters in Planning</p>	<p>Request you to consider: Team Leader cum Urban Infrastructure Specialist: Graduate in Engineering and Postgraduate in Management/Masters in Planning/ Engineering.</p>	<p>As per RFP</p>
<p>74 6.2 Qualification Requirements for the Key experts Pg-56-57 Water &amp; Sewerage Design Expert: BE/B Tech in Civil Engineering</p>	<p>Request you to consider: Water &amp; Sewerage Design Expert: BE/B Tech in Civil Engineering and relevant Master/ Post Graduate degree</p>	<p>As per RFP</p>



75	6.2 Qualification Requirements for the Key experts Pg-56-57 Water & Sewerage design expert: BE/B Tech in Civil Engineering · 10 Years experience in Waste Water Projects · Experience in Waste Water Design · Design of waste waterworks · Appraisal of subprojects for Waste Water; · Assist Procurement · Oversee contract management and performance monitoring of the contractors · Ensuring the construction activities are implemented as per design in field; · Assist in preparation of Project Completion Report	Request you to consider: Water & Sewerage Design Expert: BE/B Tech in Civil Engineering · 10 Years experience in Waste Water & Waste Water Projects · Experience in Water/ Waste Water Design · Design of water/ waste waterworks · Appraisal of subprojects for Waste Water; · Assist Procurement · Oversee contract management and performance monitoring of the contractors · Ensuring the construction activities are implemented as per design in field; · Assist in preparation of Project Completion Report	As per RFP
76	6.2 Qualification Requirements for the Key experts Pg-56-57 PPP Expert: 5 years of experience in office field of management, PPP Projects in Urban areas	Request you to consider: PPP Expert: 10 years of experience in office field of management, PPP Projects in Urban areas	As per RFP

  
 Joint Director  
 Urban Affairs, Meghalaya  
 Shillong